

# Maria K. Morris

## INTERNATIONAL AWARDS

(Society for Technical Communication)

**2008**

**International Distinguished Award** – Technical Art: Promotional Materials Design, *Celebrating the Progress 1998-2008, Continuing the Journey*

**2007**

**International Award of Merit** – Technical Art: Promotional Materials Design, *ArtsWeek 2007 postcard*

## AWARDS

(Society for Technical Communication, Chicago Chapter)

**2008**

**Distinguished Award** – Technical Art: Promotional Materials Design, *Celebrating the Progress 1998-2008, Continuing the Journey*

**Distinguished Award** – Technical Art: Annual Report Design, *METACyt Initiative Retrospective 2005-2008*

**2007**

**Distinguished Award** – Technical Art: Promotional Materials Design, *ArtsWeek 2007 postcard*

**2006**

**Award of Excellence** – Technical Art: Annual Report Design, *Pervasive Technology Labs at Indiana University Program Report*

**2005**

**Award of Excellence** – Technical Art: Informational Materials Design, *UITS Facts at a Glance*

**Award of Merit** – Technical Art: Informational Materials Design, *Research at Indiana University Insert*

**2004**

**Distinguished Award** – Technical Art: Promotional Materials Design, *Research at Indiana University Booklet*

**2003**

**Best of Show** – Technical Art: Promotional Materials Design, *Pervasive Technology Labs Identity Booklet*

**Distinguished Award** – Technical Publications: Promotional Materials, *Pervasive Technology Labs Identity Booklet*

## EDUCATION

Purdue University, BA

August 1991 – May 1995

Major study: Visual Communications Design Minor study: Art History

## CURRENT EMPLOYMENT

### Visual Communications Specialist

Office of Creative Services, Public Affairs and Government Relations  
Indiana University, Bloomington, IN September 2009 – present

- responsible for managing a complete print production process (bids, scheduling, production, press checks, and delivery) including photography, scanning, separations, 4-color process work, and digital production and printing
- designed and currently maintain the Office of the President website
- extensive experience with a variety of graphical materials including: annual reports, booklets, magazine advertisements and inserts, CD faces and inserts, corporate identities, brochures, flyers, postcards, special newspaper inserts, large, small, and trade show displays, technical diagrams, as well as traditional and technical posters from concept through completion
- proficient in several design and layout programs (including Adobe CS4 and CS5)
- working knowledge of a variety of office programs, including the Microsoft Office suite
- moderate to strong knowledge of basic html coding using programs such as BBEdit and Dreamweaver
- skilled in non-traditional design mediums, such as illustration, drawing, collage, and painting
- manage multiple projects simultaneously
- generate layouts from sketch to final art

## RELATED EMPLOYMENT

**Office of the President**, Indiana University, Bloomington, IN

November 2008 – September 2009

Visual Communications Specialist

**University Information Technology Services**, Indiana University, Bloomington, IN

June 2000 – November 2008

Visual Communications Specialist

**Mary M's Flowers and Plants**, Bloomington, IN June 2000 – October 2001

Floral Designer

## REFERENCES

### Karen H. Adams

Chief of Staff, Office of the President, Indiana University  
812.856.5596, kadams@ovpit.indiana.edu

### Matt Link

Director of Systems, Research Technologies, Pervasive Technology Institute at Indiana University  
812.855.6339, mlink@indiana.edu

### Sherry Knighton-Schwandt

Director of Communications/Special Projects, Office of the Vice Provost for Research  
812.856.0504, sks@indiana.edu

### Lynn Schoch

Director of Communications and Information Resources, Office of the Vice President for International Affairs  
812.856.5861, lschoch@indiana.edu